

**BHAGWANT GLOBAL UNIVERSITY
KOTDWAR**



Rules and Regulations

For

Diploma in Pharmacy

On

**Choice Based Credit System &
Continuous Evaluation**

(Effective from the Session: 2017-18)

BHAGWANT GLOBAL UNIVERSITY, KOTDWAR

CHOICE BASED CREDIT SYSTEM (CBCS) ORDINANCE & CONTINUOUS EVALUATION GOVERNING THE DIPLOMA IN PHARMACY

CHOICE BASED CREDIT SYSTEM (CBCS):

The choice based credit system provides flexibility in designing curriculum and assigning credits based on the course content and hour of teaching. The choice based credit system provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective and open elective courses. The CBCS provides a cafeteria type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquired more than the required credits, and adopt an interdisciplinary approach to learning. The courses shall be evaluated on the grading system, which is considered to be better than the conventional marks system. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the CBCS System is to be followed.

DEFINITIONS OF KEY WORDS:

- (i) University:** Bhagwant Global University, Kotdwar
- (ii) Academic Year:** Annual Examination System
- (iii) Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses.
- (iv) Credit Based Annual System (CBSS):** Under the CBSS, the requirement for awarding a Diploma or certificate is prescribed in terms of number of credits to be earned by the students.
- (v) Programme:** An educational programme leading to award of a Diploma.
- (vi) Course:** Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weightage. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.
- (ix) Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters A, B, C, D, E and F.
- (x) Grade Point:** It is a numerical weightage allotted to each letter grade on a 10-point scale.
- (xi) Credit:** A unit by which the course work is measured. It determines the

number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

- (xii) Credit Point:** It is the product of grade point and number of credits for a course.
- (xiii) Annual Grade Point Average (AGPA):** It is a measure of academic performance of student/s in an annual. It is the ratio of total credit points secured by a student in various courses registered in an annual and the total course credits taken during that annual. It shall be expressed up to two decimal places.
- (xiv) Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all annuals. The CGPA is the ratio of total credit points earned by a student in various courses in all annuals and the sum of the total credits of all courses in all the annuals. It is expressed up to two decimal places.
- (xv) First Attempt:** If a student has completed all formalities and become eligible to attend the examinations and has attended at least one subject of passing, such attempt (first sitting) shall be considered as first attempt.
- (xvi) Transcript or Grade Card or Certificate:** Based on the grades earned, a grade sheet/certificate shall be issued to all the registered students at the end of every academic year. The grade sheet/certificate will display the course details (code, title, number of credits, grade secured) along with AGPA of both annuals and CGPA earned till that academic year.

1. ADMISSION

- 1.1 Admission to D Pharm first year in will be made as per the rules prescribed by the Academic Council of the University.**
- 1.2 Bhagwant Global University Entrance Examinations/ any other national or state entrance examinations which are considered to be equivalence.**
- 1.3 Admission on migration of a candidate from any other University to the University is permitted on the equivalence of when the student has done minimum 50% syllabus from other university.**

2. ELIGIBILITY FOR ADMISSIONS

- 2.1 He/She had passed any of the following examinations in all the optional subjects and compulsory subjects (Physics, Chemistry, Biology and /or Mathematics including English as one of the Compulsory subjects):**
 - a) Intermediate examination in Science; the First Year of the three year degree course in Science; 10+2 Examination (Academic stream) in Science;**
 - b) Pre-degree examination; any other qualification approved by the Pharmacy Council of India as equivalent to any of the above exam.**
- 2.2 Admission of candidates to the Diploma in Pharmacy Part - I shall be made in order of merit on the basis of 'Pre-Pharmacy Test' conducted in accordance with the scheme of Examinations and syllabus laid-down by the University.**
- 2.3 Eligibility for admission to diploma courses in First year shall be as per guidelines of University.**
- 2.4 Direct admission on vacant seats at institution/college level: The eligibility criteria for direct admission on seats remaining vacant in first year after entrance examination counseling shall be on merit and such as may be notified from time to time.**
- 2.5 The Academic Council shall have power to amend or repeal the eligibility criteria.**

3. ATTENDANCE

- 3.1 Every student is required to attend all the lectures, tutorials, practical and other prescribed curricular and co-curricular activities. The attendance can be condoned up to 25% on medical grounds or for other genuine reasons beyond**

the control of students.

3.2 No student will be allowed to appear in the end annual examination if he / she do not satisfy the overall average attendance requirements of 75%.

3.3 A candidate can have a relaxation of 10% attendance on medical ground by producing a certificate from medical officer of government hospital and a 5% relaxation by the vice chancellor on the recommendation of Dean/Director, faculty.

3.4 The attendance shall be counted from the date of admission in the college or start of academic session whichever is later.

4. DURATION OF COURSES

4.1 The duration of the course shall be for two academic years, with each academic year spread over a period of not less than one hundred and eighty working days in addition to 500 hours practical training spread over a period of not less than 3 months.

5. CURRICULUM

5.1 The curriculum has been divided into lectures, tutorials, practical, seminars and projects etc. in addition to industrial training and educational tour etc. as defined in the scheme and executive instructions issued by the University from time to time.

5.2 The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

6. ELIGIBILITY OF PASSING

6.1 A student who obtained Grades A⁺ to E shall be considered as passed. If a student secured "F" grade, he /she has to reappear for the examination. It is mandatory for a student to earn the required credits as mentioned in each annual.

Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Poor	Fail
Letter Grade	A ⁺	A	B ⁺	B	C	D	E	F
Grade Points	10	9	8	7	6	5	4	00
Score (Marks) Range (%)	≥ 90 (90-100)	<90 (80-89)	<80, ≥70 (70-79)	<70, ≥60 (60-69)	<60, ≥50 (50-59)	<50, ≥45 (45-49)	<45, ≥40 (40-44)	< 40 (0-39)

- (a) For a pass in a Theory Subject/Drawing, a student shall secure minimum of 40% of marks in the aggregate marks/ maximum marks in the subject including internal marks. i.e. Minimum Passing Grade is “E”.
- (b) For a pass in a Practical/Internship/Project/Viva-voce examination, a student shall secure a minimum of 40% of marks in the aggregate marks/ maximum marks in the Practical/Internship/Project/Viva-voce including internal marks. i.e. Minimum Passing Grade in a course is “E”.
- (c) For a pass in Seminar, a student shall secure a minimum of 40% of the maximum marks prescribed. i.e. Minimum Passing Grade is “E”.

7. ELIGIBILITY FOR PROMOTION

7.1 For promotion from first year to the next academic year the student has secured 24 credits in the immediately preceding two annuals including theory and practical credits.

Minimum Credit Threshold for Promotion Check Point	Credit Threshold
First Year to Second Year	12 Credits in First Year

7.3 The result of the year shall be declared pass only on securing E or above grades in all subjects and minimum Annual Grade Point Average (AGPA) is 5.0.

8. CARRYOVER SYSTEM

8.1 Following rules shall be followed for carry over papers:

- (a) A candidate who will be required to appear in those theory papers / practical during respective exams in which he/she failed.
- (b) A candidate shall be required to exercise his/her choice of minimum theory papers in which he/she desires to appear in the examination for improvement.
- (c) Candidate appearing for carry over paper shall be examined with the examination paper of that subject running in that year.

8.2 All carryover examinations shall be held only with end annual examination.

9. COMPUTATION OF AGPA AND CGPA

9.1 The Bhagwant Global University, Kotdwar adopts absolute grading system wherein the marks are converted to grades, and every annual results will be declared with Annual grade point average (AGPA) and Cumulative Grade Point Average (CGPA). The grading system is with the following letter grades and grade points scale as given below:

Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Poor	Fail
Letter Grade	A ⁺	A	B ⁺	B	C	D	E	F
Grade Points	10	9	8	7	6	5	4	00
Score (Marks) Range (%)	≥ 90 (90-100)	<90 (80-89)	<80, ≥70 (70-79)	<70, ≥60 (60-69)	<60, ≥50 (50-59)	<50, ≥45 (45-49)	<45, ≥40 (40-44)	< 40 (0-39)

9.2 A student obtaining Grade “F” shall be considered failed and will be required to reappear in the examination. Such students after passing the failed subject in subsequent examination/s will be awarded with “E” grade irrespective of marks he/she scores in the subsequent examination/s.

9.3 The University has right to scale/moderate the theory exam/practical exam/Internal marks of any subject whenever required for converting of marks in to letter grades on the basis of the result statistics of university as in usual practice.

- (a) The modality for moderation of marks before the declaration of result shall be decided by a committee of Pro-Vice Chancellor, Dean PG, Dean UG, and Controller of Examination.
- (b) The modality for moderation of marks if needed after the declaration of result shall be decided by a committee of Pro-Vice Chancellor, Dean PG, Dean UG, Controller of Examination and an external member not below the rank of Professor nominated by the Vice Chancellor.
- (c) If the candidate(s) appeared in the examination but theory marks are not available due to missing of copy by any reason, the average marks may be awarded as decided by the committee mentioned in 9.3(a). In case of missing/unavailable of internal marks, Controller of Examination can take decision as per the provision laid down by the Examination Committee.
- (d) The Committee defined in 9.3 (a) shall also fix up the responsibility and recommend the punishment for occurrence of such case(s) in 9.3(c).
- (e) All the matters defined under 9.3(a) to 9.3(d) shall be executed subject to the approval of Academic Council of University.

9.4 Computation of AGPA and CGPA

The following procedure to compute the Annual Grade Point Average (AGPA) and Cumulative Grade Point Average (CGPA):

(a) The AGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e

$$AGPA (A_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

(b) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the annuals of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S_i is the AGPA of the i th annual and C_i is the total number of credits in that annual.

(c) The AGPA and CGPA shall be rounded off to 2 decimal places and reported in the transcripts.

Illustration for Computation of AGPA and CGPA

Computation of AGPA

Illustration No.1

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	4	B ⁺	8	4x8 = 32
Course 2	4	C	6	4x6 = 24
Course 3	4	B	7	4x7 = 28
Course 4	3	A ⁺	10	3x10= 30
Course 5	3	D	4	3x4 = 12
Course 6	2	C	6	2x6 = 12
Course 7	2	A	9	2x9 = 18
Course 8	2	C	6	2x6 = 12
Total	24			168

Thus, AGPA= $168/24=7.00$

Illustration No.2

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	4	B ⁺	8	4x8 = 32
Course 2	4	C	6	4x6 = 24
Course 3	4	B	7	4x7 = 28
Course 4	3	A ⁺	10	3x10= 30
Course 5	3	B	8	3x8= 24
Course 6	2	C	6	2x6 = 12
Course 7	2	A	9	2x9 = 18
Course 8	2	C	6	2x6 = 12
Total	24			180

Thus, AGPA= $180/24=7.50$

CGPA= $24x7.00+24x7.50/48=7.25$

10. CONVERSION OF GRADES INTO PERCENTAGE

Conversion formula for the conversion of CGPA into Percentage is $\text{CGPA Earned} \times 10 = \text{Percentage of marks scored}$.

Illustration: $\text{CGPA Earned } 8.2 \times 10 = 82.0\%$

11. AWARD OF DIVISION, RANK AND MEDALS

11.1 Division shall be awarded only after the final year examination based on integrated performance of the candidate for all the years as per following details.

(a) A candidate who qualifies for the award of the Diploma securing E or above grades in all subjects pertaining to all years in his/her first attempt within two academic years as applicable, and in addition secures a CGPA of 7.5 and above shall be declared to have passed the examination in **FIRST DIVISION WITH HONOURS**.

(b) A candidate who qualifies for the award of the Diploma securing E or above grades in all subjects pertaining within two academic years as applicable, and in addition secures a CGPA of 6.0 shall be declared to have passed the examination in **FIRST DIVISION**.

(c) A candidate who qualifies for the award of the Diploma securing E or above grades in all subjects pertaining within two academic years as applicable, and in addition secures a CGPA of 5.0 shall be declared to have passed the examination in **SECOND DIVISION**.

11.2 For award of ranks in a branch, a minimum of 10 students should have appeared in 2nd year examination. The total number of ranks awarded shall be 10% of total number of students.

12. SCRUTINY AND REVALUATION

12.1 Scrutiny shall be allowed in only theory papers.

12.2 Revaluation of theory papers is permitted only with certain conditions as laid down by university.

13. UNFAIR MEANS

Cases of unfair means shall be dealt as per the rules and regulations of the University.

14. CONTINUOUS EVALUATION

Internal marks will comprise 40 % of total marks for subjects.

Theory, practical and project shall be awarded as prescribed and at present the break-up of internal marks shall be as follows:

- (b) Class test
- (c) Assignment
- (d) Quiz
- (e) Seminar

Head of Institution/College will have the rights of marks distribution for (a), (b), (c), (d) comprise 40 % of total marks for subjects.

Make-up test may be held only for those students who could not appear in any one of class tests due to genuine reasons for which the prior permission from the Head of Institution/College was taken.

Make up test (if any) shall ordinarily be held about two weeks before the annual examination.

15. The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter/situation subject to the approval of Executive Council of the University.

.....End.....